



DEPARTMENT OF THE AIR FORCE

WASHINGTON, DC

Office Of The Assistant Secretary

0 8 DEC 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Second Security Assistance Resource Management Transformation Workshop

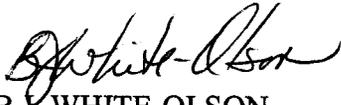
The Defense Security Cooperation Agency (DSCA) is further refining its efforts to gain visibility into how resources are used throughout the entire security cooperation community. Starting last year DSCA changed the way the Services manage security cooperation programmatic activities over the Future Years Defense Plan. The Air Force has concurrent efforts underway to ensure our requirements are accurately and effectively presented to DSCA.

A significant step in our internal Air Force change process occurred last April when we presented the first ever transformation workshop that introduced programming to the security cooperation community. However, the programming process last year was abbreviated due to time constraints. This year, the commands will provide input for the FY06-09 Program Objective Memorandum (POM) projected to be due in February.

Therefore, in order to assist the Air Force security cooperation community, we will conduct another workshop on 13-15 January in San Antonio, TX. The upcoming workshop will be more comprehensive. In light of recent changes involving Air Force end-strength, we have expanded the workshop to include the Foreign Military Sales (FMS) manpower community (case and administrative). Our goal is for the workshop to be a valuable opportunity to discuss recent and upcoming changes, and evaluate potential impacts on our programming, budgeting and manpower processes. The proposed agenda is attached. If there are additional topics you would like included, please submit to SAF/FMBIS NLT 15 December 2003.

We highly encourage each Command to take advantage of this opportunity by sending appropriate personnel. Our intended participants are personnel responsible for determining and managing FMS manpower requirements, the FMS/Foreign Military Financing Administrative program, future programming exercises, and/or involved in Performance Based Costing collection of measurable output activity (since that is the cornerstone for assembling future AF POM and budget submissions). Within HQ AFMC, strongly encourage attendees include personnel from the logistics and product centers. Please provide the names of your attendees to SAF/FMBIS NLT 22 December 2003.

Attendees will be responsible for making their own billeting arrangements. Hotel and transportation information will be provided directly to the attendees. The SAF/FMBIS point of contact is Ms. Cindy Fuller (703-697-2512, DSN 227-2512, Fax DSN 227-0920, email: cindy.fuller@pentagon.af.mil).



B.J. WHITE-OLSON

Office of the Principal Deputy Assistant Secretary
of the Air Force (Financial Management)



BRUCE S. LEMKIN

Deputy Under Secretary of the Air Force
International Affairs

cc: AF/DPM

Attachments:

1. Distribution List
2. Agenda

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APO AE 09094-0150

AFSAC/FM/IA
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Wright-Patterson AFB OH 45433-5006

AFSAT/CC
315 J Street West
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2021 1st Drive West
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402 Scott Drive, Unit 1K1
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Scott AFB, IL 62225-5307

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Hickam AFB, HI 96853-5417

HQ PACAF/XPM
25 E-Street, Ste F-214
Hickam AFB, HI 96853-5417

HQ PACAF/XPZP
Security Assistance Office (SAO)
25 E Street, Suite F207
Hickam AFB HI 96853-5417

HQ USAFE/LGXI
Unit 3050, Box 105
APO AE 09094-0105

HQ USAFE/FMA
Unit 3050, Box 5
APO AE 09012-0505

HQ 11WG/XPM
200 McChord Street, Box 94
Bolling AFB, DC 20332-1111

FOREIGN MILITARY SALES (FMS) TRANSFORMATION WORKSHOP

DAY 1

WELCOME

INTRODUCTIONS & ADMINISTRATIVE ANNOUNCEMENTS

OVERVIEW

- Transformation Continues
- Calendar
- Action Item Review

POM/PBC LINKAGE

- Background
- Implementation Status
- Future Uses

PROGRAMMING PROCESS

- Last Year's POM & PDM
- New PE Structure
- This Year's Process
 - What You'll Get
 - What You'll Do
 - What We'll Do

BUDGET PROCESS

- Last Year's Submission
- Lessons Learned
- This Year's Process
 - What You'll Get
 - What You'll Do
 - What We'll Do

DAY 1 WRAP UP

DAY 2

MANPOWER

- Overview of the Environment
- Security Assistance Manpower Review
 - What You'll Get
 - What You'll Do
 - What We'll Do

BUDGET EXECUTION

- FMS Policy/ procedures
 - Laws/Rules/Regs
 - DSCA Matrix
 - What You Can and Cannot do
- FY03 Execution
- Mid-Year Review
 - Lessons Learned
 - Importance
 - Realigning Programs
 - Unfunded Requirements

- Justification
- Prioritization
- Closeout
- Lessons Learned
- Plan for this year
- Managing Prior Years

DAY 2 WRAP UP

DAY 3

TRAINING

- CMCS
- SAMRS

CURRENT ISSUES

- PreLOA Travel
- ADPE
- Civilian Salaries
- IG Inspection Checklist

QUESTIONS AND DISCUSSION

WRAP-UP ACTION ITEMS