

AIR FORCE PERFORMANCE BASED COSTING (PBC) CORE COMMITTEE

CHARTER

Purpose

The Committee will provide program oversight and direction throughout the design, implementation, and sustainment phases of the PBC effort. The initial stages of PBC model design and implementation are covered through the PBC project plan, scheduled from April 2001 through April 2003. Infrastructure sustainment will begin after model implementation is complete, and will entail those actions necessary to maintain PBC models and reports on an ongoing basis. The committee will work out the details for sustainment during Fiscal Year 2002 and will present recommendations for review and approval by the Senior Leadership Resource Board.

Composition

The Air Force PBC Core Committee will consist of one voting member from each of the following offices: SAF/IAPX, SAF/FMBIS, AFSAC/IAS, AFSAC/CCS, AFMC/FMPM, AFSAT/FM. SAF/IAPX will serve as Committee Chairman. In addition, representatives from the following organizations will serve in an advisory capacity: SAF/FMCE, AFAA/MSM, KPMG Consulting.

Voting Methodology

The voting members of the board (listed above) may be called upon to consider recommendations, review alternatives, or select options related to PBC system design and implementation throughout the course of the PBC effort. All circumstances which may require decision-making via a formal vote cannot possibly be identified at this time. However, if resolution of an issue is not achieved by any other means, the committee will use majority rule as the default basis on which to proceed.

Roles and Responsibilities

The primary role of each designated representative will be to serve as a liaison for all matters pertaining to this initiative. One key responsibility will be to attend quarterly meetings. The standard agenda for these meetings is described in the following bullets and is intended to ensure that these meetings are thorough, efficient, and a productive use of time:

- Review project schedule and progress to plan
- Review action item list and brief team on actions taken
- Share lessons learned from implementation experiences
- Discuss issues and consider items requiring decisions
- Discuss deliverables and potential modifications
- Discuss testing, evaluation criteria, and results
- Identify next steps and opportunities to improve

Immediate concerns will include creating and standardizing activity lists and definitions (data dictionary), ensuring data integrity, defining business rules to follow during modeling, and articulating assumptions built into the overall Air Force PBC infrastructure. Each representative will be instrumental in setting the stage to achieve success for the entire community. It is imperative, therefore, that each representative candidly contribute and share their ideas and experiences.

Schedule

Meetings will be held in Washington, D.C., unless otherwise stated, for a full day. The expected meeting dates are as follows:

- 05 September 2001
- 17 October 2001 (Orlando, FL)
- 16 January 2002
- 17 April 2002
- 17 July 2002
- 16 October 2002 (TBD)
- 15 January 2003
- 16 April 2003

If circumstances dictate, one or more ad hoc meetings may be convened throughout the course of the project.