



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

Office of the Under Secretary

29 Jan 99

MEMORANDUM FOR SAF/IAE SAF/IAL SAF/IAM SAF/IAP SAF/IAS

FROM: SAF/IA

SUBJECT: Signature of LOAs, Amendments, and Modifications (99-002)

This memorandum establishes signature authority for security assistance documents within SAF/IA. The procedure incorporates a two-tier system based on Section 36(b) Congressional Notification and is effective immediately.

LOAs or amendments that require Congressional Notification will be signed by SAF/IA because they normally have higher dollar values and political sensitivity. Other LOAs that do not require Congressional Notification and all other amendments and modifications will be signed by SAF/IAX. The attached matrix will assist in determining the required level of signature for your document. Note the matrix also addresses signature levels for Letters of Intent and Leases.

If you have any questions or need additional information, please contact Mr. Lewis Witt, 588-8960.

A handwritten signature in black ink, appearing to read "Robert D. Bauerlein", with a long horizontal flourish extending to the right.

ROBERT D. BAUERLEIN
Deputy Under Secretary of the Air Force
International Affairs

Attachment:
Signature Matrix

cc:
SAF/IAD
SAF/IAQ
SAF/IAW

LOA DOCUMENT SIGNATURE MATRIX

Type of Document	Congressional Notification Required	Minimum Signature Level
Letter of Offer & Acceptance	Yes	SAF/IA
Letter of Offer & Acceptance	No	SAF/IAX
Amendment	Yes	SAF/IA
Amendment	No	SAF/IAX
Modification	NA	SAF/IAX
Lease	Yes	SAF/IA
Lease	No	SAF/IAX
Letter of Intent	Yes/No	SAF/IA

Note: The following personnel are authorized to sign documents:

SAF/IA

Mr. Bauerlein

MG Walters

BG DeWolf

BG Kohler

Col Allen

SAF/IAX

Col Vranek/Ms Bates (In the absence of IAX documents will be signed by the next available signature authority)