



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

OFFICE OF THE UNDER SECRETARY

2 JAN 2001

MEMORANDUM FOR COMMANDER, AIR FORCE SECURITY ASSISTANCE CENTER

FROM: SAF/IA
1080 Air Force, Pentagon
Washington, DC 20330-1080

SUBJECT: Authority to Approve Sole Source Requests (IAX 00029)

References: (a) SAF/IAX Memorandum, 7 April 2000, same subject

(b) DoD 5105.38-M, Security Assistance Management Manual (SAMM),
paragraph 80102, Sole Source Approval

AFSAC/CC or AFSAC/CV are hereby delegated the authority in DoD 5105.38-M, Security Assistance Management Manual (SAMM), paragraph 80102, to approve Foreign Military Sales (FMS) purchaser sole source requests for defense articles and defense services for FMS cases written and managed by AFSAC, except in the opinion of said designees, are militarily or politically sensitive. This authority may not be further delegated, unless otherwise approved in writing by SAF/IA.

All other FMS purchaser sole source requests shall be forwarded to SAF/IAPX for review and approval.

All proposed disapprovals of FMS purchaser sole source requests must be coordinated with DSCA in accordance with SAMM 80102.B.2. Said designees may return an FMS purchaser's sole source request for clarification of the FMS purchaser's sole source requirement.

In order to ensure that your staff provides the appropriate level of policy and legal review, to include maintenance of records, you are required to:

a. Designate one individual as primary and alternate AFSAC Sole Source Request Coordinator (SSRC) to review all AFSAC FMS purchaser sole source requests;

b. Direct the SSRC to obtain coordination on all requests from AFSAC's servicing legal officer; and

c. Direct the SSRC to maintain a file copy of all FMS sole source requests. The file should include the purchaser's request, all supporting or related documents, all reviewers' comments, and all documents relating to final action on the requests. This file may not be purged without SAF/IA approval.

Said Designees may accept as valid any FMS purchaser's sole source request that has an electronic signature or which has been transmitted to AFSAC via email, fax, or form letter. Our customers are encouraged to utilize letterhead stationary to transmit their sole source requests vial email, fax or paper copy, however, we should not impose this as a requirement. Case managers are responsible for ensuring that the purchaser's requesting official has authority to request sole source; and if using an electronic signature, that the official has authority from the purchaser's government to use an electronic signature.

All requests must meet the criteria contained in the SAMM, paragraph 80102.B.1., a through e. Any information and/or supporting documentation that is required must be provided with the request. An FMS case must be initialized in DSAMS prior to submitting the request for approval. The case identifier must be annotated in the request. Incomplete data elements and/or insufficient justification should be returned to the customer for resubmission.

This memorandum supercedes all previous policy letters, same subject and will be included in the upcoming revision to the AFMAN 16-101. Point of contact is John Lucacos, SAF/IAPX, (703) 588-8365, DSN 425-8365, E-mail john.lucacos@pentagon.af.mil.



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