



DEPARTMENT OF THE AIR FORCE
OFFICE OF THE UNDER SECRETARY
WASHINGTON DC

INTERNATIONAL AFFAIRS

22 September 2003

MEMORANDUM FOR SEE DISTRIBUTION

FROM: SAF/IAPD
1080 Air Force Pentagon
Washington DC 20330-1080

SUBJECT: Foreign Disclosure Advisory 49 - Submission of Actions Regarding Delegation of Disclosure Authority Letters (DDLs)

The purpose of this advisory is to clarify guidance that established a central SAF/IAPD entry point for DDL actions and rescind Foreign Disclosure Advisory 48.

Effective 23 Sep 03, MAJCOM FDOs should submit all requests for new DDLs or DDL revisions to SAF/IAPD via our classified organizational email account, iapdorg@af.pentagon.smil.mil. MAJCOM FDOs without SIPRNet access should address hardcopy actions to SAF/IAPDX (Attn: Ms. Szadai), 1080 Air Force Pentagon, Washington DC 20330-1080.

We have established this central entry point for two reasons. First, we will be able to better measure our response time regarding DDL Actions. SAF/IAPD previously established a metric of 30 calendar days to respond to requests for DDL actions. However, our ability to measure effectiveness is negated when requests are sent directly to action officers. This process change is not meant to discourage interaction with IAPD action officers during the coordination of requested actions; however by using a central entry point, we will be able to better manage our delegation process and responsiveness to field disclosure offices. Second, it is consistent with our single release point for dissemination of DDLs.

Foreign Disclosure Advisory is rescinded effective 23 September 2003.

Please direct questions regarding this initiative to Mr. Chuck Meixner at DSN 425-8865.

//signed//
SUZANNE L. SZADAI
Deputy Chief, Foreign Disclosure
and Technology Transfer Division
Directorate of Policy

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